

## **CTSI Faculty Director, Pilot Awards Program**

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Clinical and Translational Science Institute (CTSI)

### **Recruitment Period**

**Open date:** April 15, 2024

**Last review date:** May 19, 2024

**Final date:** June 2, 2024

This position is open until filled. Applications received after the review date will only be considered if the position has not yet been filled.

### **Description**

CTSI

Faculty Director, Pilot Awards Program

Clinical and Translational Science Institute

### **Scope of Work**

Applications are sought from current UCSF Faculty (All Schools) for the position of Faculty Director, Pilot Awards program of the Clinical and Translational Science Institute (CTSI). A CTSI workforce that is diverse, inclusive, and equitable is an important part of our mission and critical to our success. We welcome and encourage applications from faculty with lived and/or professional experience in communities that are excluded from research and who center equity and justice in their work. All academic ranks are encouraged to apply.

This is an internal UCSF search.

The Faculty Director is responsible for oversight and direction of the [CTSI Pilot Awards Program](#), which provides intramural funding to seed novel research in CTSI's priority areas, including support for faculty and trainees underrepresented in medicine, early career investigators, and research focused on NIH priority areas. The Pilots Program is supported by a strong staff team that works independently but collaboratively with the Faculty Director to administer awardee grants and carry out program objectives.

The Faculty Director, Pilot Awards Program reports to the Director, CTSI.

This is a part-time 5% (up to NIH cap) position.

The specific priorities of the Faculty Director will be determined by the incumbent in collaboration with the CTSI Director and staff leadership. General responsibilities will include:

- Providing leadership to the Pilots program to oversee the selection and administration of intramural grants through the [UCSF Research Allocation Program](#) (RAP) (typically 8-10 awards per year).
- Collaborating with CTSI leadership and program staff to set funding priorities within the restrictions of federal policy.
- Advising program staff on issues of applicant or project eligibility, and other requests requiring faculty input.
- Representing CTSI at the Research Allocation Program Executive Committee, working with other granting agency leaders to make policy, strategy and operational decisions.
- Developing new initiatives and funding opportunities in response to CTSI and campus priorities and the needs of the research community.

- Participating in CTSI Leadership Council monthly meetings, as well as other CTSI activities and meetings as requested.
- Participating as key personnel on the CTSA grant, including regular engagement with CTSI leadership and institutional stakeholders in the development, direction, and evaluation of overall CTSI activities.

Criteria for appointment:

- Assistant, Associate or Full Professor rank.
- Ladder Rank, In Residence, Clinical X, Health Sciences Clinical or Adjunct series appointment.
- DNP, PhD, MD, DDS, Pharm D, DPTSc, DSc, or equivalent.
- Willingness to participate in and work collaboratively with CTSI and Pilot program faculty and staff by attending regular CTSI meetings and other activities as requested.
- Familiarity with [RAP grants](#), either as a grantee, applicant, reviewer, or funder (preferred)

As a University employee, you will be required to comply with all applicable University policies and/or collective bargaining agreements, as may be amended from time to time. Federal, state, or local government directives may impose additional requirements.

UCSF seeks candidates whose experience, teaching, research, or community service has prepared them to contribute to our commitment to diversity and excellence. The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age or protected veteran status.

For consideration, please send application materials to: [Jillian.Reiff@ucsf.edu](mailto:Jillian.Reiff@ucsf.edu)

### **Job location**

San Francisco – hybrid onsite/remote

### **Document Requirements**

- Curriculum Vitae - Your most recently updated CV
- Cover Letter outlining qualifications and interest in the position
- Statement of Research
- Statement of Contributions to Diversity - Please see the following page for more details: <https://diversity.ucsf.edu/programs-resources/faculty-recruitment/contributions-statement>

### **Reference requirements**

- 3 required (contact information only)