February 14, 2024

PI Name

Title

UCSF (dept/program)

Address

Co-PI Name(s) [if applicable]

Title

UCSF (dept/program)

Address

Dear [PI & Co-Investigator Name(s)],

I am writing to express my support for your grant application entitled, “Funding Opportunity Name.” in response to the Funding Sponsor and/or Opportunity. Your proposal to [Insert brief description of project goals/aims, importance of project and expected impact]

The UCSF Clinical and Translational Science Institute (CTSI) has been continuously funded by NCATS since 2006 and provides a rich set of resources, services, training, and infrastructure for UCSF researchers. The CTSI facilitates clinical and translational research and collaborates with a wide range of stakeholders to improve patient and community health. Our CTSI programs enable research to be conducted more efficiently and effectively and with new and innovative approaches. To advance our mission, we develop broad coalitions and partnerships at the local, regional and national levels to enable a transformation of the research environment.

[CTSI resources](https://ctsi.ucsf.edu/about-us/programs/) that are particularly relevant and available to your team for this proposal include:

*Instructions: Please review the CTSI website (linked above) and determine which CTSI programs/services (if any) may be helpful to advance your proposal. Please select those that may be most applicable using the list below, and add a phrase below that captures this in narrative form.*

*(Examples: “My proposal intends to use the Community Engagement program’s community consultation services to engage with communities to evaluate a new test/treatment or “My project will require the use of research lab and nursing supports provided by Clinical Research Services”)*

[ ] [Biospecimen Processing Lab (BSPL)](https://ctsi.ucsf.edu/about-us/programs/biospecimen-processing-lab) – research lab & specimen processing

[x] [Clinical & Translational Science Training](https://ctsi.ucsf.edu/about-us/programs/clinical-translational-science-training) – research education and training at all levels, from undergraduate students to faculty.

[ ] [Clinical Research Services](https://ctsi.ucsf.edu/about-us/programs/clinical-research-services) (CRS) – research nursing & biospecimen/laboratory support

[ ] [Clinical Trial Operations](https://ctsi.ucsf.edu/programs/clinical-trials-operations/cte-campaign) - clinical trials navigation & stewardship

[ ] [Community Engagement](https://ctsi.ucsf.edu/about-us/programs/community-engagement) – connects academic researchers and community partners to support more engaged research

[ ] [Consultation Services](https://ctsi.ucsf.edu/about-us/programs/consultation-services) – expert advice to investigators

[ ] [IMPACT](https://ctsi.ucsf.edu/about-us/programs/impact) – support for translating research to policy

[ ] [Informatics & Research Innovation](https://ctsi.ucsf.edu/about-us/programs/informatics-research-innovation) – enables use of clinical data in research

[ ] [Participant Recruitment Program (PRP)](https://ctsi.ucsf.edu/about-us/programs/participant-recruitment) – services to help research teams meet recruitment goals with ease and efficiency

[ ] [Pilot Awards](https://ctsi.ucsf.edu/about-us/programs/pilot-awards) - provides funding to catalyze research and career development

[ ] [Research Action Group for Equity (RAGE)](https://ctsi.ucsf.edu/about-us/programs/rage) - supports infrastructure to allow more diverse people to participate in research, including language translation

[ ] [Regulatory Knowledge & Support](https://ctsi.ucsf.edu/about-us/programs/regulatory-knowledge-support) - regulatory and compliance navigation support

[ ] [Research Infrastructure Network (RIN)](https://ctsi.ucsf.edu/about-us/programs/rin) – expands CTSI services to clinical affiliates

[ ] [Research Technology (RT)](https://ctsi.ucsf.edu/about-us/programs/research-technology) – consults on use of technology to advance clinical & translational research

[ ] [Team Science](https://ctsi.ucsf.edu/about-us/programs/team-science) - training, resources, and support to promote broadly-engaged team science

[ ] [Trial Innovation Network (TIN)](https://ctsi.ucsf.edu/about-us/programs/trial-innovation-network) – enhances connection on national, multi-site trials

I am in full support of your proposal and believe that the CTSI resources will provide critical resources to accomplish the scientific aims. (insert any additional text here specific to project related to enthusiasm for the scientific and/or training goals). I look forward to collaborating with you and your study team. I wish you success with your application.

Sincerely,

Vanessa Jacoby, MD, MAS

Director, Clinical and Translational Science Institute (CTSI)

Professor, Obstetrics, Gynecology, and Reproductive Sciences

Associate Vice Chancellor for Clinical Research (AVC-CR)

University of California, San Francisco

[ctsi.ucsf.edu](https://ctsi.ucsf.edu/)

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